



Reviewer Instructions

Fund Purpose:

The RVA Community Fund for Standing Together supports Richmond-area nonprofit organizations with financial assistance for rapid response services after incidents of bias, discrimination, or bullying. The RVA Community Fund for Standing Together will:

1. Ensure that nonprofit organizations can quickly meet urgent needs;
2. Provide critical resources such as staff time, program supplies, and travel support after an incident of bias, discrimination, or bullying; and
3. Allow nonprofit organizations to more meaningfully develop longer-term strategies with institutions after incidents of bias.

Reviewer Score Sheet Instructions:

Applicant Eligibility note: All applicants have been screened to meet basic fund eligibility criteria listed on reverse.

Using the information provided in the attached application, and keeping in mind the fund purpose and guidelines above, please use the worksheet on the reverse to score this proposal in each of the four criteria areas listed, using the following scale of 1-3:

- 1 = Project as presented in this application does not meet criterion listed (or application does not provide enough information to determine whether project meets criteria).
- 2 = Project as presented in this application minimally meets criterion listed.
- 3 = Project as presented in this application strongly fits criterion listed.

Additionally, in the Reviewer Comments section, please provide brief comments that identify particular strengths and weaknesses of this application and provide specific feedback for the organization to consider if asked to revise and resubmit. Compiled (anonymous) reviewer comments will be shared with organizations invited to revise and resubmit and with denied organizations that request explanation of reasons for denial.

Funding Rubric:

Applications receiving a total score of 9-12 from all 4 reviewers...	...receive funding at requested level.
Applications receiving a total score of 6-8 from 1 or more reviewers...	... will be invited to revise and resubmit their proposal and provided with compilation of (anonymous) scores and comments from all 4 reviewers to assist them in doing so.
Applications receiving a total score of 5 or below from all 4 reviewers...	... will be denied funding with no invitation to revise and resubmit.

Reminder: Please return completed application review sheets to communityfund@inclusiveVA.org no later than 5:00pm Sunday evening.

Applicant Organization:

Amount Requested:

Date of Application:

Eligibility Requirements Met:

- Applicant is a Richmond-area non-profit organization;
- Applicant's profile on ConnectVA is up-to-date; and
- Funds will be used to support community services, resources or programming (as opposed to services, resources or support for single individuals).

Reviewer Scoring:

___ / 3	Funding this project will enable the applicant organization to respond quickly to an urgent incident of bias, discrimination, or bullying .
___ / 3	The organization's planned intervention will provide critical services, resources or programming that directly address the urgent need identified in their application.
___ / 3	The planned intervention seems likely to be successful in addressing the problem identified in the application.
___ / 3	The applicant organization is well-positioned to successfully implement the proposed intervention.
= ___ / 12	TOTAL APPLICATION SCORE

Reviewer Comments:



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